

MATERIAL HANDLING RATES
WAREHOUSE ADVANCED SHIPMENTS (8:00 AM – 4:00 PM MON – FRI)

	CWT Charge	200 lb. Minimum
• Storage at our advance warehouse up to 30 days prior to show opening		
• Delivery to show site and placement at your booth	\$83.00	\$166.00
• Removal & return of empty containers		
• Loading of outbound shipments from show site		

EXHIBIT HALL DIRECT SHIPMENTS

	CWT Charge	200 lb. Minimum
• Placement of materials at your booth		
• Removal & return of empty containers	\$80.00	\$160.00
• Loading of outbound shipments from show site		
• Must have a certified weight ticket		
• Must be sent during scheduled exhibitor install hours		

UNCRATED MATERIAL / SPECIALIZED CARRIER SHIPMENTS

	CWT Charge	200 lb. Minimum
• Loose or pad wrapped materials can only be received at show site during exhibitor setup hours	\$126.00	\$252.00

LATE FREIGHT

	CWT Charge	200 lb. Minimum
• Freight received at warehouse less than 5 days prior to show move in times	\$28.00	\$56.00
• Late freight is an additional charge to the appropriate drayage rate		

OVERTIME

	CWT Charge	200 lb. Minimum
• Before 8:00 am or after 4:30 pm Mon – Fri, and all day Sat & Sun, & Holidays	\$22.00	\$44.00
• Overtime is an additional charge to the appropriate drayage rates		

SMALL PACKAGE/SHIPMENT RATE

• Cartons/Envelopes weighing less than 30 lbs. per shipment	\$50.00 / small package shipment
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EMPTY CONTAINERS

Corexpo will store exhibit materials/containers that have not been handled by Corexpo prior to placement in your booth at the following rates:

\$20.00 / each – Any fiber case, box or carton

\$43.00 / each – Empty wooden crates and skids/pallets

Please Note: All shipments must be sent prepaid. Corexpo will not accept C.O.D shipments.

Please see the following page to estimate your material handling needs.

ESTIMATED MATERIAL HANDLING

SHIPMENT ADDRESSES

Advance Shipments:

Receiving dates: Jan 1 – Feb 1

Receiving hours: Mon – Friday 8:00am – 4:00pm

To: Exhibiting Company Name / Booth #

For: Mpls Lake Home & Cabin Show

Corexpo

c/o YRC/STP

12400 Dupont Avenue South

Burnsville, MN 55337-1682

Direct Shipments:

Receiving Dates and Times: February 12

To: Exhibiting Company Name / Booth #

For: Mpls Lake Home & Cabin Show

c/o Corexpo

Minneapolis Convention Center

1301 2nd Ave South

Minneapolis, MN 55403

- Please use the freight labels included on the following pages.

<p>Warehouse Advance Shipments (*200 lb. Minimum Handling Charge)</p> <p>Shipment Weight _____ ÷ *100 = _____ x \$83.00 per 100 lbs = _____</p> <p>Exhibit Hall Direct Shipments (*200 lb. Minimum Handling Charge)</p> <p>Shipment Weight _____ ÷ *100 = _____ x \$80.00 per 100 lbs = _____</p> <p>Uncrated or Specialized Carrier Shipments Direct (*300 lb. Minimum Handling Charge)</p> <p>Shipment Weight _____ ÷ *100 = _____ x \$126.00 per 100 lbs = _____</p> <p>Late Freight (200 lb. Minimum Handling Charge)</p> <p>Freight received at Advance warehouse after advance deadline</p> <p>Shipment Weight _____ ÷ *100 = _____ x \$28.00 per 100 lbs = _____</p> <p>Overtime Freight (200 lb. Minimum Handling Charge)</p> <p>Freight loaded or received after 4:30 pm Mon – Fri or weekends</p> <p>Shipment Weight _____ ÷ *100 = _____ x \$22.00 per 100 lbs = _____</p>
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Total Estimated Material Handling \$ _____

The Recap of Orders form must be submitted with all orders.

Exhibiting Company _____ Booth # _____

MATERIAL HANDLING INFORMATION**Freezable/Controlled Environment Shipments**

Corexpo does not have facilities for shipments that require refrigeration or a controlled environment. It is the exhibitor's responsibility to make arrangements for controlled environment storage. Corexpo is not responsible for shipments that are not properly labeled.

Overtime

Overtime charges apply to shipments that meet the following guidelines:

Inbound Freight

Shipments delivered to the advance warehouse and delivered to show site before 8:00 am or after 4:30 pm on weekdays or delivered anytime on weekends or holidays.

Outbound Freight

Shipments loaded after 4:30 pm on weekdays or anytime on weekends or holidays.

Late Freight

Late Freight charges apply to shipments that meet the following guideline:

Shipments that arrive at the advance warehouse past the 5-day cut-off.

These shipments are subject to courier charges in addition to late freight charges.

Return Shipping

Exhibitors are responsible for making their own return shipping arrangements, unless using Corexpo's contracted carriers. Blank bills of lading & shipping labels will be available at the Corexpo Service Desk. Corexpo assumes NO responsibility for shipments that do not have a completed bill of lading turned in to the Service Desk.

Outbound Shipping Information

- Outbound Bills of Lading must be completed and turned into the Corexpo Service Desk on show site.
- A credit card is required for all material handling. Please complete the Credit Card Authorization and Recap of Orders form.
- Local Storage Services are available upon request.
- If you are shipping out of the show using your own freight carrier it is important that you have your own appropriate labels/tags. You will also need to schedule your shipper to arrive on show site to pick your shipment up the day that the show concludes.

SHIPPING LABELS

Advance Shipment * late warehouse charges apply after: Feb. 1, 2019

Mpls Lake Home & Cabin Show

To: **COREXPO**
Exposition Services

c/o: YRCW/STP
12400 Dupont Avenue South
Burnsville, MN 55337-1682

A

Exhibiting Company Name _____

Booth Number _____

Piece #: _____ of _____ pieces

ALL GOODS AND MATERIALS REQUIRING PROTECTION FROM FREEZING MUST BE LABELED USING LARGE LETTERS.
COREXPO WILL NOT BE RESPONSIBLE FOR GOODS NOT LABELED

Advance Shipment * late warehouse charges apply after: Feb. 1, 2019

Mpls Lake Home & Cabin Show

To: **COREXPO**
Exposition Services

c/o: YRCW/STP
12400 Dupont Avenue South
Burnsville, MN 55337-1682

A

Exhibiting Company Name _____

Booth Number _____

Piece #: _____ of _____ pieces

ALL GOODS AND MATERIALS REQUIRING PROTECTION FROM FREEZING MUST BE LABELED USING LARGE LETTERS.
COREXPO WILL NOT BE RESPONSIBLE FOR GOODS NOT LABELED

Direct Shipment

Shipments will not be received before

Mpls Lake Home & Cabin Show

Feb 12, 2019

To: Minneapolis Convention Center

c/o: Corexpo

1301 2nd Avenue South

Minneapolis, MN 55403

D

Exhibiting Company Name _____

Booth Number _____

Piece #: _____ of _____ pieces

ALL GOODS AND MATERIALS REQUIRING PROTECTION FROM FREEZING MUST BE LABELED USING LARGE LETTERS.
COREXPO WILL NOT BE RESPONSIBLE FOR GOODS NOT LABELED

Direct Shipment

Shipments will not be received before

Mpls Lake Home & Cabin Show

Feb. 12, 2019

To: Minneapolis Convention Center

c/o: Corexpo

1301 2nd Avenue South

Minneapolis, MN 55403

D

Exhibiting Company Name _____

Booth Number _____

Piece #: _____ of _____ pieces

ALL GOODS AND MATERIALS REQUIRING PROTECTION FROM FREEZING MUST BE LABELED USING LARGE LETTERS.
COREXPO WILL NOT BE RESPONSIBLE FOR GOODS NOT LABELED

LIMITS OF LIABILITY

1. All shipments should be insured by you, the Exhibitor, from the time it leaves your facilities until the time it is returned from the show. Shipments received without receipts or freight bills (UPS/FedEx) will be delivered to the booth without guarantee of piece count or condition. Corexpo is not responsible for shipments left in booth by an exhibitor. We will count & ship pieces found in the booth as we remove them from the exhibit hall. Corexpo is not responsible for damage of uncrated materials, materials improperly packed, concealed damage, loss or theft of exhibitor's materials. Corexpo is limited to \$0.30/lbs. per article, with a maximum of \$50.00/item, and a maximum of \$1000.00/shipment, should damage occur while being handled by Corexpo personnel or contractors. Any damage claims must be made before the close of the show.
2. Claims of loss or damage must be submitted to Corexpo by the close of the show. Otherwise, Corexpo will not have any liability whatsoever for any loss or damage. No suit or action shall be brought against Corexpo more than one year after the show. Corexpo shall not be liable for loss, damage, theft or disappearance of exhibitor materials after same have been delivered to the exhibitor booth.
3. In order to expedite removal of materials from the show site, Corexpo shall have the authority to change designated carriers if such carriers do not pick up on time. If carriers contracted directly with exhibitor fail to immediately pick up or refuse to accept shipment, Corexpo reserves the right to remove, ship and re-route such shipments, or ship to the Corexpo warehouse or other storage area. Where the exhibitor makes no deposition, materials will be re-routed at the discretion of Corexpo and exhibitor agrees to be responsible for payment of charges relating to such re-routing. Corexpo assumes no liability as a result of such re-routing.
4. Corexpo shall not be liable for any damage incurred during the handling of equipment requiring special devices to properly load, place or reload unless advance written notice has been given to Corexpo at least 30 days prior to the event. Corexpo shall not be liable for damage to uncrated materials, material improperly packed, or concealed damage. If the contents or conditions of packages are not known to Corexpo.
5. Corexpo shall not be liable for the loss or disappearance of exhibitor materials after the same have been delivered to exhibitor booth, and Corexpo shall not be liable for exhibitor materials before they are picked up from the exhibitor's booth for loading after the show.
6. Empty container labels will be available at the Corexpo service desk. Placing these labels on exhibitor crates is the sole responsibility of the exhibitor or its representative. It is understood that these labels are used for empty storage only, and Corexpo assumes no responsibility for loss or damage to contents while containers are in storage or for mislabeled containers. All previous labels should be removed or obliterated. Corexpo assumes no responsibility for exhibitor's failure to follow the above procedures, removal of containers with old labels or without Corexpo labels; shipping of containers with improper information or empty labels, or the removal or disposition of materials stored in containers with improper information or empty labels, or the removal or disposition of materials stored in containers with empty labels.
7. Small package shipments received without individual or carrier receipts or freight bills, such as UPS, Federal Express, Express Mail, Parcel Post and private vehicle, etc., will be delivered to the booth without guarantee of piece count or condition. Corexpo shall not accept liability for such shipments.
8. The exhibitor agrees in connection with the receipt, handling, temporary storage, and reloading of it materials; that Corexpo will provide these services as the exhibitors agent and not as Bailee or shipper. If any employee of Corexpo signs a delivery receipt, bill of lading or other document, we agree that Corexpo will do so as the exhibitor's agent, and the exhibitor accepts the responsibility thereof. Corexpo shall not be liable for damage to exhibitor materials or equipment when forklift operator is under the supervision of the exhibitor or the exhibitor's representative. Forklift and operators are available to assist you with setup, spotting of machinery and un-skidding once it has been delivered to your booth. Do not order forklifts to unload your truck or deliver your freight to your booth.

RECAP OF ORDERS

SERVICES ORDERED

Taxable Services	
Furnishings & Accessories	\$
Tables	\$
Floor Covering	\$
Booth Package	\$
Executive Furnishings	\$
Rental Displays	\$
Booth Cleaning	\$
7.625% Sales Tax*	\$
<small>*All tax exempt orders must be submitted with a completed ST3 Certificate of Tax Exemption Form. The ST3 Form is located toward the end of this service kit.</small>	
Non-Taxable Services	
Signs & Banners	\$
Material Handling / Forklift Service (must have cc on file)	\$
Labor (must have cc on file)	\$
Grand Total	\$

METHOD OF PAYMENT

Credit Card
 Card Number _____
 Card Type Visa Master Card Discovery American Express Exp _____ CVV _____
 Card Holder Name _____
 Card Holder Signature _____
 Billing Address _____
 City/State/Zip _____ Phone _____

EXHIBITING COMPANY

Company _____ Booth # _____
 Street Address _____
 City _____ State _____ Zip _____
 Contact Name _____ Email Address _____
 Phone _____ Fax _____