

ALLIANT ENERGY CENTER

1919 ALLIANT ENERGY CENTER WAY • MADISON, WISCONSIN 53713 • PH: 608/267-8856 • FAX: 608/266-9027

FREIGHT RECEIVING INFORMATION & ORDER AUTHORIZATION

ALL SHIPMENTS TO THE FACILITY MUST BE PRE-APPROVED BY THE ALLIANT ENERGY CENTER

ADVANCE SHIPMENTS

The Alliant Energy Center will receive shipments prior to ingress of the show and will provide up to thirty (30) days storage, delivery to the booth, removal and storage of empty packing materials and handling of outbound shipments by common carrier at the rate of \$42.00 cwt. (hundred weight) Not responsible for shipments when incomplete or incorrect information is provided. Freight AND payment must be received before ingress to qualify as an advanced shipment.

DIRECT SHIPMENTS

The Alliant Energy Center will receive shipments during ingress and show and will provide delivery to the booth, removal and storage of empty packing materials and handling of outbound shipments by common carrier at the rate of \$49.00 cwt.

PAYMENT POLICY

Freight fees are based on actual or estimated weight at the time shipment is received. The Alliant Energy Center must be prepaid for all freight fees, freight or carrier charges must be prepaid to carrier. Collect shipments and/or shipments having unpaid freight fees will not be accepted.

PAYMENT MUST BE RECEIVED PRIOR TO DELIVERY TO BOOTH

**INBOUND FREIGHT: Ship inbound freight prepaid to: Alliant Energy Center
1919 Alliant Energy Center Way
Madison WI 53713**

SHIPPER NAME:		SHIPPED FROM:	
SHIPPED VIA:			TOTAL WEIGHT:
DATE SHIPPED:	ESTIMATED ARRIVAL DATE:	TOTAL NUMBER OF SHIPMENTS:	TOTAL NUMBER OF PIECES:
NAME OF EVENT:			

PAYMENT: Include check or money order for freight fee at above rate per cwt. or if you wish to authorize Alliant Energy Center to charge the amount of your freight fee to your credit card account, please complete the information requested below.

CHARGE CARDS ACCEPTED ARE: <input type="checkbox"/> MasterCard <input type="checkbox"/> VISA <input type="checkbox"/> American Express	FREIGHT FEE:	SALES TAX 5.5%:	TOTAL:
ACCOUNT NO.: <input type="text"/>	EXPIRATION DATE: <input type="text"/>		
CARDHOLDER'S NAME: (Please print or type)		CARDHOLDER'S SIGNATURE:	
CARDHOLDER'S ADDRESS: (Street, City, State, Zip)			
COMPANY:			BOOTH NO.:
ADDRESS (Street, City, State, Zip Code)			CHECK NO.:
BY (Signature)		DATE:	TELEPHONE NO.:
YOUR SIGNATURE AUTHORIZES ALLIANT ENERGY CENTER TO HANDLE YOUR FREIGHT SHIPMENT.			

THE ALLIANT ENERGY CENTER WILL NOT BE RESPONSIBLE FOR DAMAGES INCURRED DURING SHIPMENT.

